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Our ref: PDH/SG
Ask for: Peter Hughes
Date: 30th May, 2018

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope School on **Thursday, 7th June, 2018**, at 6.00 p.m.

Yours faithfully,

PETER HUGHES
Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**

To consider the minutes of the following meetings

Annual Meeting – 3rd May, 2018
Ordinary Meeting – 3rd May, 2018.

6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of the Annual Meeting of Burnhope Parish Council held on Thursday 3rd May 2018
in Burnhope School at 6:00 pm

Present

Councillor (Chair)

Councillors H. Barron, J. Box, D. Coates, F. Dawson, A. Gibson, B. Henderson and I. McKeag.

In Attendance

PCSO L. Jackson-Cullen.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors K. Barron, P. Luther, T. Metcalf and G. Smith.

Appointment of Chair

The Clerk invited nominations for the position of Chair.

It was unanimously **RESOLVED that** Councillor D. Coates be appointed Chair for the ensuing year. Councillor Coates then signed the Declaration of Acceptance of Office.

Chair's Remarks

I would like to open my report by thanking: -

Peter Hughes (Clerk) especially as this has been and is still a very traumatic time for Peter due to his wife Margaret's health deterioration.

Jan Box (Vice chair) covering for myself and all the other activities she is involved with.

To all members of the Parish Council for their attendance and input at meetings. Once again it has been a difficult time for some due to surgical operations and health problems.

A special thank you to my "engineering / gardening team", Councillors Gibson, Smith and Metcalf as without their help a lot of what we see just wouldn't happen.

Thank you to County Councillors Ossie Johnson and Jude Considine for their help and advice to myself and Parish members

Also, to our local Police beat team. PC Ian Nelson and PCSO Lisa Jackson-Cullen for their past and continuing work they carry out within our Parish.

Last and not least thanks to Lynn Adamson, Head Teacher of Burnhope Primary School, for allowing us the use of the school for our meetings and various functions.

The past year work within the Parish Council has been taken up with the completion of

Burnhope War Memorial refurbishment, it's actually taken just over three years to get to this point, where highs and lows persisted at meetings and on site, however I feel three years and a lot of grant aid was well spent looking at the outcome, there are actually lots of people looking at the finished result (except the driver of a vehicle who reversed into it, but that's now all in hand with our architect and Insurers). With reference to the restoration and grant funding this would not have happened without the introduction of Friends of Burnhope War Memorial and Durham County Council's Finance dept, great job everyone.

Our village Christmas tree appears to have taken root (this time) and is thriving and looked great with the lighting at Christmas time (amazingly the lights made a show at Easter as well, not planned just technical glitches).

Over the next year I would like to suggest ideas to Members about replacement seating / flower tub displays/parish footpaths etc.

As this year brings to light the end of World War One, part of the celebrations will be the Lighting of the Beacons, Burnhope and Lanchester Parish Councils are working together and should have, (as work in progress) our shared Beacon to be sited (permanently) at the picnic area ready to be lit at 6pm Sunday 11th November, 2018 more to follow on this.

Regards

Derek Coates - Chair of Burnhope Parish Council.

Appointment of Vice-Chair

It was unanimously **RESOLVED** that Councillor J. Box be appointed Vice-Chair for the ensuing year. Councillor Box then signed the Declaration of Acceptance of Office.

Parish Precept

The Clerk reported that the Parish Precept for 2018/2019 was £6,300.

Cheque Signatories

RESOLVED that all members of the Parish Council be appointed cheque signatories.

Dates of Meetings

RESOLVED that, wherever possible, meetings of the Parish Council will be held on the first Thursday of each month with the exception of August and January.

Appointments to Outside Bodies

RESOLVED that the following appointments be made to outside bodies: -

Organisation	Parish Council Representative
Burnhope Partnership	Councillor B. Henderson
Burnhope Community Centre	Councillor J. Box
Smaller Councils' Committee	Councillors J. Box, F. Dawson and P. Luther
HAGGRID	Councillors K. Barron and B. Henderson
Mid Durham Area Action Partnership	Councillors J. Box and F. Dawson (Observer Councillor A. Gibson)
Friends of Burnhope War Memorial	Councillors H. Barron, J. Box, D. Coates and F. Dawson.

Minutes of the meeting of Burnhope Parish Council held on Thursday 3rd May 2018 in Burnhope School at the conclusion of the Annual Meeting.

Present

Councillor D. Coates (Chair)

Councillors H. Barron, J. Box, D. Coates, F. Dawson, A. Gibson, B. Henderson and I. McKeag.

In Attendance

PCSO L. Jackson-Cullen.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors K. Barron, P. Luther, T. Metcalf and G. Smith.

Police Report

PCSO Jackson-Cullen presented the following Police Report:-

- Speeding by vehicles entering village from Holmside. This issue is to be targeted along with Holmside Village.
- Vehicle damaged in Meadowfield.
- Lambs loose on road

Partnership Report

Councillor Henderson advised that there were two vacant allotments. There was some flooding in the area.

Community Centre Report

Councillor Box reported that building works were proceeding satisfactorily. Gym equipment is in place. Prices are being obtained for electrical equipment e.g. computers, fridges etc.

A local Fire Officer was in attendance and advised the meeting of the following:

- Will patrol area near mast and woodland to educate children regarding the dangers of fires.
- Free Smoke Alarms.

Minutes

RESOLVED that the minutes of the meeting of the Parish Council held on 5th April 2018 be approved as a correct record.

Finance Report

The Clerk reported on the following payments made since the last meeting: -

Detail	Amount
	£
T. Cartmel – Internal Audit	50.00
County Durham Association of Local Councils - Subscription	254.63
T. Kernahan – Web hosting fees	8.88
Zurich Municipal – Insurance Premium	1358.31
Four Seasons – Grass cutting etc.	844.00
Burnhope School - Room hire	400.00
Total	2915.82

Planning Matters

The Clerk reported that there were no Planning Matters.

Residents of Holmside had advised of a Planning Application at Mini Moos regarding the use of the area for “Quad Bikes”. However, the area in question is outside the Parish area.

Correspondence

The Clerk reported upon the following correspondence: -

- Burnhope School – Re Notice that, after 20th July 2018, the school will no longer be available for meetings.
- County Durham Association of Local Councils – Data Control Fees.

War Memorial

The Chair advised the meeting of damage caused to the War Memorial by a wagon delivering Calor Gas. The matter had been referred to the Council's Insurers. Councillor Barron suggested that perhaps a bollard or sight line should be considered to warn of the Memorial. The Chapel have no objection to this proposal.

Details of next meeting

The next Ordinary Meeting of Burnhope Parish Council will be held at 6.00pm on Thursday 7th June 2018 in Burnhope School.